

MOUNTAIN EDUCATION CENTER, INC.  
GOVERNING BOARD MEETING  
In-Person Conference at the Union County BOE  
June 10, 2009

**BOARD MEMBERS PRESENT:**

Dr. Richard Behrens – Superintendent, Towns County  
Dr. Paul Shaw – Superintendent, White County  
Mr. Mitchel Barrett – Superintendent/Principal, Mountain Education Center High School  
Ms. Anita Middleton – Collaborative Board Member  
Mr. Randy Parson – Superintendent, Gilmer County  
Dr. Lewis McAfee – Superintendent, Union County  
Mr. Mark Henson – Superintendent, Fannin County  
Mr. Randy Parson - Superintendent, Gilmer County  
Mr. Tommy Qualls, Asst. Superintendent, Pickens County – for Mr. Mike Ballew, Superintendent,

**STAFF MEMBERS PRESENT:**

Larry Shook, MEC Technology Director      Carol Reid, MEC Administrative Assistant  
Andrea Hulsey, MEC Finance Director      Tighe Day-Lewis, MEC Assistant Principal/SPED Director  
Carol West, MEC Administrative Assistant

**MEMBERS NOT PRESENT:**

Mr. Barry Pritchett, Collaborative Board Member  
Mr. Dewey Moye – Superintendent, Lumpkin County  
Ms. Sherrie Whiten – Superintendent, Stephens County  
Representative Stephen Allison, Collaborative Board Member

**GUEST PRESENT:**

Ms. Andrea Gibby – Executive Director, CIS of NGA

The Mountain Education Center, Inc. Governing Board met in a regular Governing Board at the Union County Board Office on Wednesday, June 10, 2009 at 3 pm.

Dr. Richard Behrens called the meeting to order and welcomed Ms. Andrea Gibby, CIS Executive Director

Mr. Mitchel Barrett gave the invocation and Dr. Richard Behrens led the Pledge of Allegiance.

**ITEM I:**

Motion by Dr. Paul Shaw, seconded by Mr. Randy Parson **to approve the agenda.**  
Motion carried. All voted yes.

**ITEM II:**

Motion by Mr. Mark Henson, seconded by Mr. Randy Parson **to approve the May 13, 2009 Governing Board minutes.** Motion carried. All voted yes.

**Reports**

**CIS/MEC Participation FY2010**

Ms. Andrea Gibby, CIS Executive Director, made a presentation to the Governing Board and described the services CIS has provided to the seven collaborative CIS/Family Connections and local MEC school systems. During the 2008-09 school year CIS provided 108 students gas cards to assist them with transportation to school. Ms. Gibby explained there is a possibility of getting a bigger grant next year. Ms. Gibby discussed the details of the estimated CIS funding

anticipated for the 2009-10 school year and requested MEC match approximately \$35,000 toward the CIS budget. Mr. Mitchel Barrett stated MEC would match the grant amount as long as the MEC budget is not cut and discuss the additional funding later. Discussion was held concerning the possibility of MEC sites becoming official CIS sites. Members of the CIS staff would like to attend the August MEC Leadership meeting to discuss what they can do for MEC sites.

### **Updated Progress Report on Gilmer Site Progress**

Mr. Tighe Day Lewis gave the Board members an update on the preparations on the mobile unit MEC will soon occupy at the Gilmer site. The unit is almost ready for occupancy. It will provide an additional six classrooms, one student services office, a reception area and office space for the Gilmer site.

### **Updated Progress Report on Habersham Site Progress**

Mr. Mitchel Barrett reported MEC Habersham site renovations were progressing well and the building should be ready by July 1.

Mr. Mitchel Barrett stated in the future he could foresee a MEC site in all the seven collaborative MEC counties.

### **Separate Graduations for Next Year**

Mr. Mitchel Barrett announced that in 2010 each site will need separate graduation ceremonies due to the increased number of graduates seen during the 2009 graduations. The Governing Board asked Mr. Mitchel Barrett to explore the possibility of a mid-year graduation. Mr. Mitchel Barrett will explore both separate and mid-year graduations and report later.

Mr. Barrett recommended that all sites begin taping their graduation ceremonies in 2010. It was recommended that every site use the same company to tape the graduation or bid it out so at each site the graduates pay the same price.

### **Old Business**

Mr. Mitchel Barrett announced that there was only one applicant for the Union Site/Test Coordinator full-time position. The applicant is Ms. Judy Waldroup, currently MEC Union Site part time Administrator/Testing Coordinator. Dr. Lewis McAfee and Mr. Mitchel Barrett interviewed Ms. Waldroup for the full-time position and recommended she be hired by the board.

### **ITEM III:**

Motion by Dr. Paul Shaw, seconded by Dr. Lewis McAfee **to approve the hiring of Ms. Judy Waldroup for the full-time position of Union Site Administrator/Testing Coordinator.**

Motion carried. All voted yes.

### **New Business**

#### **Financial Report**

Ms. Andrea Hulsey presented the current financial report to the Governing Board. MEC is currently 19% under budget and a mid-term adjustment has been received. The new computers for the new MEC Habersham site have been ordered.

When CIS sends the form for MEC to match their funds, there will be an amendment to the budget.

### **ITEM IV:**

Motion by Dr. Paul Shaw, seconded by Mr. Randy Parson **to approve the May 2009 final financial report.** Motion carried. All voted yes.

**ITEM V:**

The board discussed the time table to adopt a budget for the 2009-10 school year. They were concerned about the time available to meet the requirements outlined by state law.

Motion by Mr. Randy Parson, seconded by Mr. Mark Henson **to approve a spending resolution.**

Motion carried. All voted yes.

**ITEM VI:**

Motion by Dr. Paul Shaw, seconded by Dr. Lewis **to approve the 2010 tentative budget.**

Motion carried. All voted yes.

**ITEM VII:**

Motion by Dr. Paul Shaw, seconded by Ms. Anita Middleton **to approve amending the 2008-2009 calendar to expand the summer break from Monday June 29<sup>th</sup> thru Thursday, July 2<sup>nd</sup> if the calendar would allow this amendment and does not conflict with MEC charter policy.**

Motion carried. All voted yes.

**ITEM VIII:**

Motion by Mr. Mark Henson, seconded by Mr. Randy Parson **to approve the hiring of the following personnel for the Mountain Education Center, Inc. upon completion of fingerprinting and criminal background checks.**

Motion carried. All voted yes.

**New Personnel:**

1. Paige Carithers - Hourly Science Teacher, Stephens
2. Patricia Chambers - Hourly Social Studies Teacher, Habersham
3. Mary Coffee - Graduation Coach, Habersham
4. Brittany Martin - Receptionist/Testing Room Sub, Gilmer
5. Matthew Mullins - Testing Room Sub, Gilmer
6. Margie Stewart - Testing Room, Habersham
7. Nancy Wallace - Hourly Spanish Teacher, Union

**ITEM VIII:**

Motion by Dr. Paul Shaw, seconded by Mr. Randy Parson **to adjourn the Governing Board meeting.**

Motion carried. All voted yes.

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Dr. Behrens, Governing Board Chairperson

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Dr. Paul Shaw, Governing Board Secretary

**MEC, Inc. Governing Board will meet on Wednesday, July 8 at 5 pm for a Video Conference**