

MOUNTAIN EDUCATION CENTER, INC.
Governing Board Minutes
1 pm In Person at the Central Office in Cleveland
April 21, 2010

BOARD MEMBERS PRESENT:

Ms. Debra Seabolt for Dr. Paul Shaw – Superintendent, White County
Mr. Mitchel Barrett – Superintendent/Principal, Mountain Education Center High School
Mrs. Anita Middleton – Collaborative Board Member
Dr. Franklin Johnson – Collaborative Board Member
Dr. Lewis McAfee – Superintendent, Union County
Mr. Mike Ballew - Superintendent, Pickens County
Mr. Barry Pritchett, Collaborative Board Member
Dr. Richard Behrens – Superintendent, Towns County

STAFF MEMBERS PRESENT:

Larry Shook, MEC Technology Director	Trilla Pruitt, MEC Curriculum Director
Andrea Hulsey, MEC Finance Director	Carol Reid, MEC Administrative Assistant
Carol West, MEC Administrative Assistant	Debbie Day-Lewis, MEC Student Services Director
Judy Waldroup, MEC Union Site Admin.	Martha Elliott, MEC Finance
Bobby Whitlock, PRESA Consultant	

GOVERNING BOARD MEMBERS NOT PRESENT:

Mr. Dewey Moye – Superintendent, Lumpkin County
Representative Stephen Allison - Collaborative Board Member
Dr. Paul Shaw – Superintendent, White County
Mr. Randy Parson – Superintendent, Gilmer County
Mr. Mark Henson – Superintendent, Fannin County

The Mountain Education Center, Inc. Governing Board met in a regular meeting on Wednesday, April 21, 2010 at 1 pm.

No Public Forum. Dr. Behrens called meeting to order.

Mr. Barrett gave the invocation and Dr. Behrens led the Pledge of Allegiance.

ITEM I:

Motion by Mr. Ballew, seconded by Mr. Pritchett **to approve the April agenda.**

Motion carried. All voted yes.

ITEM II:

Motion by Dr. Johnson, seconded by Mr. Pritchett **to approve the March 10, 2010 Governing Board minutes.**

Motion carried. All voted yes.

New Business:

2011 School Calendar

Mr. Barrett presented to the governing board members the MEC SY 2011 calendar. 187 days can be adjusted when needed.

ITEM III:

Motion by Mr. Ballew, seconded by Dr. McAfee **to accept the MEC SY 2011 187 day calendar.**

Motion carried. All voted yes.

Advertising for Full Time Registrar Position at the Gilmer site

Mr. Barrett explained the Gilmer site registrar would be transferred to the Pickens site.

ITEM IV:

Motion by Mr. Pritchett, seconded by Dr. Johnson for MEC **to advertise for a full time registrar at the Gilmer site.**

Motion carried. All voted yes.

Reports:

Testing Scores

Ms. Waldroup showed a graph of three years of EOCT scale score comparison. MEC EOCT scores have improved thanks to the revised curriculum by Ms. Pruitt. Dr. Behrens would like to see a state score comparison in our next in person meeting.

LAP (Life Action Plan)

Ms. Day-Lewis demonstrated the LAP program in FileMaker Pro, a student information system. The LAP has students set monthly academic, career and testing goals with the aid of their mentor. The student and advisor/mentor meet, check in weekly and revise LAPS monthly. The GaCollege 411 site is used extensively in helping students make career choices and reach their life goals. This individual structure plan helps the student know what is needed to graduate.

CTAE

Mr. Whitlock, RESA Consultant, explained the progress of getting MEC CTAE courses. The goal is to move students toward a career. Areas under consideration are Law Enforcement, Healthcare, and Business Education. A grant is being written to help MEC with CTAE program development.

FTE

Mr. Shook reported Mountain Education Center FTE Spring 2010 is the largest for MEC.

Update on CISNGA

Ms. Middleton reported for Ms. Gibby, CISNGA Director, who could not attend. She shared a letter from Neil Shorthouse on funding emergency budget cuts. The Community In School 2011 budget for North Georgia will not be affected and has been reinstated to the original \$35,000. The state office has begun looking at CIS North Georgia as an example of how to run multi-county affiliates and how to partner in order to make it work in rural areas. Ms. Middleton explained the services CIS of North Georgia and they are working toward a National Accreditation. A grant has been submitted to the Allen Foundation for \$56,000 for 2 years for MEC teen parenting programs. They will know the outcome in May.

Update on Pickens site

Mr. Barrett was happy to report Pickens site was on schedule for MEC to open the site in July.

Charter School Conference

Dr. Behrens attended the Georgia Charter Schools Association conference. The subjects included how to develop and start a Charter school. The number of charter schools in Georgia has skyrocketed from 48 in the 2005-06 school year to 121 in 2009-10.

Financial Report:

Ms. Hulsey presented financial information to the Governing Board. She reported MEC has completed 75% of the fiscal year and is currently 5% under budget. MEC revenues are 10% greater than they were this time last year. MEC expenditures are 21% greater than they were

this time last year due to opening Habersham site and purchase of a three-year term for NovaNet site licenses.

ITEM V:

Motion by Mr. Ballew, seconded by Dr. McAfee **to approve the financial report.**

Motion carried. All voted yes.

Ms. Hulsey explained the increases in revenues and expenditures in Budget Amendment #2 which also included matching funds of \$31,000 for CISNGA for the FY 2010.

ITEM VI:

Motion by Dr. McAfee, seconded by Mr. Pritchett **to approve the Budget amendment #2.**

Discussion:

Student Medical Policy:

Ms. Pruitt consulted with the law firm of Harbin, Hartley & Hawkins on a new MEC medical board policy and doctor/student form. This form signed by student's physician, parent/guardian and student will authorize the student to possess and administer a prescription inhaler for asthma, epi-pen for allergies, glucagon or insulin for diabetes. Ms. Pruitt presented to the board members the new Student Medical Authorization form and a policy for approval.

ITEM VII:

Motion by Mr. Pritchett, seconded by Dr. Johnson **to approve the student medical policy and form.**

Motion carried. All voted yes.

No Executive session

ITEM VIII:

Motion by Dr. McAfee, seconded by Ms. Middleton **to approve the hiring of the following personnel for the Mountain Education Center, Inc. upon completion of fingerprinting and criminal background checks.**

Motion carried. All voted yes.

New Personnel

1. Kari Leigh Christy - Hourly Teacher, Habersham
2. Joseph Davis - Hourly Teacher, Gilmer
3. Shelby Lee Crump Edmondson- Parapro, Gilmer
4. Aaron Holland - Tech Support, Pickens
5. Ron Hunter - Site Administrator, Pickens
6. Kara Richardson - Hourly Teacher, Gilmer
7. Thomas Verdery - Parapro, Habersham

Adjourn

ITEM IX:

Motion by Dr. Franklin Johnson, seconded by Dr. McAfee **to adjourn the Governing Board meeting.**

Motion carried. All voted yes.

Dr. Behrens, Governing Board Chairperson

Dr. Paul Shaw, Governing Board Secretary

NEXT MEETING: Wednesday, May 12th, 5 pm Video Conference